**Fire Service Coordination Meeting Minutes**

**September 12, 2013**

**Called to Order:**

The meeting was called to order at 7:04 PM at the Torringford Volunteer Fire Department

**In Attendance:**

Commissioner Battle, Philip Kozlak, Training Officer Tripp, Chief Brunoli, Mike Maccalous, Dennis Andrews, Jay Andrews, Deputy Chief Pepler

**Apparatus & Equipment:**

* Brush 46 OOS due to antifreeze in the oil. Jay Andrews said they are getting prices.

**Policies:**

* Mike Maccalous questioned the policy on removing trees. Chief Brunoli stated that we will continue to make the road “safe” and get our trucks through. He stated that this reminder was due to a grievance filed by the Street Department.
* Jay Andrews asked about the status of the TFD policies for each of the volunteer fire companies. Deputy Chief Pepler stated that once the Captain’s exam is completed the policies will be given to each department for review.
* Chief Brunoli discussed the use of Blue Lights and that they are for responding to calls only and not for station standby. The overall goal is to reduce liability.

**Black Helmet Policy:**

* Chief Brunoli talked about his proposed changes in the Black Helmet Policy. His ideas are based upon changes in NFPA standards.
* Chief Brunoli discussed the changes that he is looking to make to the Black Helmet Policy. He discussed the changes and gave copies to each of the people on the FSCC. He then stated that he is looking to meet with each of the three companies individually in order to answer any questions.
* All Black Helmets SHALL be Firefighter I Certified.
* All training is based on the NFPA 1001 standard.
* First Aid CPR Training for all Black Helmets
* All Black Helmets shall have Rapid Intervention Training and Safety & Survival.
* All drivers who may be in an IDLH atmosphere shall be able to wear SCBA in accordance with OSHA Training that is commensurate with duties. Drivers may be in a situation where they are in a smoke filled IDLH atmosphere.
* He also wants to define what a “Yellow Helmet” is and identify training for them.
* He also included officer training requirements in accordance with Fire Officer I.
* Some of these concepts are identified from a report done for the Burlington Fire Department as they just had a study conducted in the past 6 months.
* Chief Brunoli said that the major driving force is to protect one another from any type of liability.
* Mike Maccalous asked about Black Helmet certified versus taking the class, and about a driver being a Black Helmet. Chief Brunoli stated that there are situations where a driver is exposed to smoke.
* Jay Andrews stated that to wear an air pack you must pass a physical to wear an SCBA. He asked what happens if they fail to pass the spirometry. Chief Brunoli stated that they will not be allowed to be a driver. He also is trying to reduce the risk of comp issues.
* Chief Brunoli also talked about the number of simultaneous calls and the importance of having companies who are able to enter a structure.
* Jay Andrews asked about the driver being able to do the job even if he has a back injury. Jay asked about what they are to do if they can drive but are not able to wear an SCBA.
* Jay Andrews asked about RIT & Safety / Survival being part of NFPA 1001. Chief Brunoli replied that it is in the new standard.

**Training:**

Deputy Chief Pepler updated the FSCC meeting about the status of classes that he has quoted:

* Class 2 Q $3000.00
* RIT Class 16 Hours $2160.00
* RIT S&S 24 Hours $4,000
  + Pepler asked how many candidates are actually available.
  + The three departments said they would get back to us.
* Pepler asked when the best time would be to do the RIT class.
  + A tentative date of November has been set.
  + At this point there are 16 people who are Black Helmet.
* Mike Maccalous said that there are people who are struggling to pay for the class. The practice is to have them pay for the class and get reimbursed after they pass the class.

**Equipment Account Balance:**

* There is $20,138.05 in the account

**Strategic Plan**

* Chief Brunoli stated that he is going to write a report about the status of his first year as Chief for the November BOS meeting.
* Chief Brunoli stated that the Fire Police are working very well as a group, and that his recommendation is to put Charlie Marciano in charge of the Fire Police and appoint one rep from each department. We are going to work as one group and get one set of tomes for the Fire police.
* If anyone needs a particular piece of equipment, let us know

**Correspondence**

* No correspondence

**Comments from the Public**

* No comments from the public

**Issues from Members**

**Mike Maccalous**

* Mike Maccalous asked about the status of accountability tags. DC Pepler replied that there is a problem with the software and if need be we can have Litchfield make them for us.
* Mike Maccalous asked about a workout program for his members. Chief Brunoli said he is exploring options if there are people interested.
* Mike Maccalous asked about the status of a generator and Chief Brunoli said he is working on a grant for a new one.

**Commissioner Battle**

* Commissioner Battle asked how the training was going, and TO Tripp said things are going well. He also said that there is full cooperation from the three Training Officers in each department.
* Commissioner Battle asked how much a FFI course costs. Chief Brunoli replied about $600.00

**Jay Andrews**

* Jay Andrews said he needs an accountability tag for one of his FFI Candidates.
* Jay Andrews stated that he needs Jason Velunez to be sized for proper sized gear. Chief Brunoli said he should come down to HQ and get sized for gear from the DC.
* Jay Andrews asked about having his own people evaluate the firefighter’s abilities. Chief Brunoli said that he would like to have our Training Officer or Deputy Chief do the evaluation for consistency.

**Charlie Marciano**

* Charlie Marciano asked about what options are available to improve the communications between the Fire Police. Chief Brunoli said that Burrville has frequencies that may be available to enhance the system.
* Charlie Marciano stated that the Fire Police are cooperating really well and that they have become a cohesive group.

**Phil Kozlak**

* Nothing to report

**Deputy Chief Pepler**

* Deputy Chief Pepler asked everyone to limit the amount of radio transmissions. Especially due to the fact that we are running many simultaneous calls.
* He stated that he is working on a uniform plan to put hose on all apparatus across the city. Chief Brunoli said that this was already implemented two years ago.

**Chief Brunoli**

* Chief Brunoli reiterated why he is so adamant about the Black Helmet changes. He said he has observed occasions where people do not know their equipment.
* Chief Brunoli talked about the departments staffing issue and why we are putting people in station. Chief Brunoli stated that he was surprised and confused as to why it took 3 minutes for Engine 17 to get on the road. He believes that an apparatus should be out the door in 30 seconds.
* Chief Brunoli said he is beginning to work on his 2014/2015 budget in October. He has applied for the SAFER Grant in order to increase staffing to 15. He is working on a grant for new SCBA and a grant for a new ladder truck.
* The next meeting is in Burrville on November 13, 2013.

**Mike Maccalous**

* Mike Maccalous said that Drakeville is going to purchase the FIR Thermal Imaging Camera and if we have an old one kicking around, they can get $500.00 off the cost of a new one. DC Pepler said that he thinks they have one at Fire Headquarters.

Mike Maccalous made a motion to adjourn that was seconded by Phil Kozlak.

Meeting adjourned at 8:00 PM